

**Meeting of the Elko County Library Board of Trustees  
and  
The Elko County Law Library Board of Trustees**

**NOTICE OF PUBLIC MEETING**

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October 20, 2020

4:00 PM

VIRTUAL MEETING

In accordance with Declaration of Emergency Directive 006  
(extended through July 31, 2020 by Declaration of Emergency Directive 026)  
(extended through state of emergency by Declaration of Emergency Directive 029)

Please join the meeting from your computer, tablet or smartphone.

<https://zoom.us/j/97038665436?pwd=b1A4MGtPMWVZYndaQnpYeXEzR3BVZz09>

**You can also dial in using your phone.**

+1 669 900 6833 US (San Jose)

Meeting ID: 970 3866 5436

Passcode: 263789

IN ACCORDANCE WITH NRS 241, THE BOARD MAY: **(I)** CHANGE THE ORDER OF THE AGENDA, **(II)** COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, **(III)** REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSION RELATING TO AN ITEM ON THE AGENDA AT ANY TIME, **(IV)** AND IF THE AGENDA IS NOT COMPLETED, RECESS THE MEETING AND CONTINUE ON ANOTHER SPECIFIED DATE AND TIME.

THE PUBLIC CAN COMMENT ON ANY AGENDA ITEM BY BEING ACKNOWLEDGED BY THE CHAIR WHILE THE BOARD CONSIDERS THAT AGENDA ITEM.

**DUE TO COVID-19 AND UPON DIRECTIVES FROM THE GOVERNOR, THE POSTING REGULATIONS HAVE TEMPORARILY CHANGED AND THE MEETING WILL NOT HAVE A PHYSICAL LOCATION. WE ENCOURAGE THE PUBLIC TO PARTICIPATE IN THE MEETING BY JOINING OUR LIVE MEETING OR BY SUBMITTING COMMENTS THROUGH E-MAIL TO [KRKINCAI@ELKOCOUNTYNV.NET](mailto:KRKINCAI@ELKOCOUNTYNV.NET) AND THEY WILL BE PUT ON THE RECORD.**

**Law  
Library  
Agenda**

**1. Opening of meeting/roll call.**

**Eric Walsh, President**

**2. Comments by the General Public**

Pursuant to N.R.S. 241.020,2(c)(3), this time is devoted to comments by the general public, if any and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

**3. Approval of minutes from the September 15, 2020 meeting.**

**For possible action**

**4. Review of claims for payment of bills for the Law Library.**

**For possible action**

**5. Law Library Operating Report**

**Kassie Antonucci, Director**

Report of activities related to the operation of the Elko County Law Library.

**Non-action item**

**6. Trustee Business**

**Non-action item**

**7. Comments by the General Public**

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**8. Adjournment\***

**The next regularly scheduled Board meeting is November 17, 2020 at 4:00 pm.**

**Library  
Agenda**

- ✓ **Opening of Meeting/roll call.**

**Eric Walsh, President**

- ✓ **Comments by the General Public**

Pursuant to N.R.S. 241.020,2(c)(3), this time is devoted to comments by the general public, if any and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

- ✓ **Approval of minutes from the September 15, 2020 meeting.**

**For possible action**

- ✓ **Review of claims for payment of bills for the library.**

**For possible action**

- ✓ **Library Operating Report**

**Kassie Antonucci, Director**

**COVID-19**

- ✓ Update report and discussion on COVID-19 and current and future impacts on library services.

**Non-action item**

**Staff**

- ✓ Update report and discussion on staff.

**Non-action item**

**Facilities**

- ✓ Update report and discussion on all library facilities.

**Non-action item**

- **Discussion and consideration of a request to close all library facilities for the day or at an earlier time on Saturday, November 28, 2020.**

**For possible action**

- **Discussion and consideration of a request to close all library facilities for the day or at an earlier time on Thursday, December 24, 2020 and Thursday, December 31, 2020.**

**For possible action**

**Programming**

- ✓ Update report and discussion on library programs.

**Non-action item**

**Services**

- ✓ Update report and discussion on library services.

**Non-action item**

- ✓ **Discussion, review, and possible action on approving the purchase of a magazine or newspaper database, in addition to and/or in exchange of print magazines and newspaper collections in response to current needs.**

**For possible action**

**Other Matters of Interest**

- ✓ Update report and discussion on other matters of interest.

**Non-action item**

- ✓ Discussion and review of current Nevada Library Cooperative activities, including but not limited to the discussion of migrating to a new Integrated Library System.

**Non-action Item**

## Trustee Business

- ✓ Update report and discussion on other matters of interest.

**Non-action item**

Minimum Public Library Standards for Nevada

- **Update report, discussion, and possible approval of the request for a waiver for Standard #8:**

*c. Population (legal service area): 50,000 or more.* Public library jurisdictions shall have a library director who holds a master's degree in library or information science from a college or university accredited by the American Library Association. Any additional staff in the position of librarian or other full-time professional library position performing the duties of reference and/or children's services shall hold the credential of MLS and/or certified librarian from the State of Nevada (NAC 379.010).

**For Possible Action**

- **Discussion and possible action on Standard #7 of the Minimum public Library Standards:**

The Library Board of Trustees shall select from one of three listed options as a means by which to validate and document the library's efforts to maintain a collection appropriate to community needs. The option selected by a jurisdiction may be revised each year.

**Option I:** Meet or exceed at 90% - The five-year average of amounts spent on collections.

**Option II:** Meet or exceed at 30% - Amount spent on collections divided by Total Services and Supplies budget.

**Option III:** Meet or exceed at 10% - Adjusted total operating budget divided by collection budget. Exclude from TOB rent for facility(s), motor pool/vehicle charges, technology = Adjusted TOB

**For possible action**

- ✓ Discussion and review of current library policies and looking to update and/or create new policies to reflect changes in technologies, our communities, and library trends.

**Non-action Item**

- ✓ **Discussion, review, and possible action on approving a memorial for Laura Oki in honor of her dedication to the library, including but not limited to a dedication of the "Laura Oki" Conference Room.**

**For possible action**

- ✓ **Comments by the General Public**

Pursuant to N.R.S. 241.020,2(c)(3), this time is devoted to comments by the general public, if any and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

- ✓ **Adjournment**

**The next scheduled Board meeting is November 17, 2020 immediately following the Law Library Board meeting.**

**In accordance with NRS 241.020, and Declaration of Emergency Directive 006 this public notice and agenda was posted on or before 9AM on October 15, 2020 on the Elko County Library's website, [www.elkcountylibrary.org](http://www.elkcountylibrary.org) and the State of Nevada's Public Notice Website, <https://notice.nv.gov>.**

**AFFIDAVIT OF POSTING**

The undersigned affirms that on or before **9AM on October 15, 2020**, he/she posted a copy of the Notice of Public Meeting and Agenda for the **October 20, 2020**, of the **Elko County Law Library Board** and **Elko County Library Board**, meeting in accordance with NRS 241.020;

**said agenda was posted at the following location:**

\_\_\_\_\_  
**SIGNATURE**

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date & Time of Posting:** \_\_\_\_\_