

## Minutes of the Elko County Library Board

July 21, 2020

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### Date, Time, and Place

The meeting was called to order on Tuesday, July 21, 2020 at 4:08 p.m. via a ZOOM teleconference with Eric Walsh presiding.

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### Attendance

Russ Orr, Lee Gurr, Robbie Nickel, and Eric Walsh were present via Zoom. Jenny Eckert was not present. Library Director Kassie Antonucci was present via Zoom. Commissioner Eklund was not present. Audience: None

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### Public Comment

There was no public comment.

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### Minutes

**Nickel motioned to approve the May 19, 2020 minutes with a second by Gurr. Unanimous, Walsh voted aye. Motion carried.**

**Gurr motioned to approve the May 28, 2020 special meeting minutes with a second by Orr. Unanimous, Walsh voted aye. Motion carried.**

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### Claims

**Orr motioned to approve the claims with a second by Gurr. Unanimous, Walsh voted aye. Motion carried.**

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## COVID-19

- Discussion and possible action of approving monies from the 114 fund (contract service fees for Lander and Eureka County) be used to Personal Protective Equipment for the library system in accordance with the Library Phased Reopening Plan approved May 28, 2020.

*Nickel motioned to approve monies from the 114 fund to be used to purchase Personal Protective Equipment for the library system in accordance with the Library Phased Reopening Plan, with a second by Orr. Unanimous, Walsh voted aye. Motion carried.*

## Staff

- Nothing to report

## Facilities

- Nothing to report

## Programming

- The Summer Reading Program began June 29<sup>th</sup> and we have been handing out prizes and to go kits to both youth and adults. We have received positive feedback from those who have participated, so beyond the disappointment of not doing any in-person programs, it is so far a success.
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According to the Beanstack report (as of 7/20/20):

Registrations: 449

Active Readers: 244

Completed Activities: 234

Rewards Collected: 294

Badges Earned: 952

Minutes Read: 132,328

- KaCee continues to do story times online and publishers are again extending their copyrights for libraries to make these videos.
- Scholastic Bookfair ran from July 6-17 and we brought in 1,873.59. I believe we are set to receive 25% but we will have to wait until Scholastic finalizes everything.

### Services

- Curbside is going well. We had some issues in the first week or so where patrons did not follow our guidelines or were dismissive of them. That seems to have calmed down and we were able to make a few small changes that helped simplify the process. Since then we have launched this at all but three of the branches. We are continuing to work on getting this service out.

Number of successful pickups - 174

Number of no-shows – 15

Number of rescheduled – 9

Number of cancelled – 2

- We have begun running Books Express again and delivering books to the manor (via the front desk). We are also offering this service to additional patrons to try and get materials to those who need them.
- The Bookmobile remains down at this time and Kelvin has instead been working on construction projects for us (such as rearranging and refurbishing shelving units). We are waiting to hear from the State Library if there will be any budget impacts on bookmobiles this upcoming fiscal year. So far, it is my understanding that there will not be any major cuts to the library programs.

### Budget

- Review and discussion of the Eureka County, Lander County, Jackpot, Law Library and the Elko County budgets for Fiscal Year 2020/2021. Jackpot, Elko, and the Law Library faced 10% cuts out of operating. The library will be evaluating its services and subscriptions and cutting those as necessary. We also received information about a digital newspaper subscription service that may address the concerns of sanitizing newspapers and magazines. Antonucci felt that it might be too expensive this year as there would be an increased cost compared to normal subscriptions. However, the papers would be accessible from patron devices, address sanitation issues, and would
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include more papers that what the library currently subscribes to. Gurr indicated that it might be worth the cost and to look further into it.

### **Other Matters of Interest**

- Nothing to report.

### **Trustee Business**

- Antonucci was sad to inform the Board that Laura Oki had recently passed away. She worked for the Library for 37 years and continued on as president of the Friends of the Library and on the Library Board after her retirement. Antonucci asked if the Board would be interested in doing a memorial. Discussion about a formal dedication of the conference room arose, including a plaque and portrait with a ceremony next year when regulations relax. They also asked that Antonucci reach out to the Free Press to see if they would be interested in doing an article. It was agreed to include this as an action item at the next meeting.
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### **Trustee Business**

- Gurr asked if Antonucci could forward some of the State correspondence regarding Elko County being a red zone for COVID with the rest of the Board requesting the same. She indicated she would email it after the meeting.
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### **Public Comment**

There was no public comment.

### **Adjourn ment**

The meeting was adjourned at 5:09 p.m. The next regular meeting is scheduled for Tuesday, August 18, 2020 immediately after the Law Library Board.

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**DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD**