

Minutes of the Elko County Library Board

March 17, 2020

Date, Time, and Place The meeting was called to order on Tuesday, March 17, 2020 at 4:07 p.m. in the meeting room of the Elko County Library with Eric Walsh presiding.

Attendance Jenny Eckert, Russ Orr, Lee Gurr, Robbie Nickel, and Eric Walsh were present. Library Director Kassie Antonucci was present. Commissioner Eklund was present. Audience: Melissa Spence

Public Comment There was no public comment.

Minutes **Gurr motioned to approve the February 18, 2020 minutes with a second by Eckert. Nickel abstained. Unanimous, Walsh voted aye. Motion carried.**

Claims **Gurr motioned to approve the claims from 2/25, & 3/10/20 with a second by Orr. Unanimous, Walsh voted aye. Motion carried.**

Stats for February:

Library Programs:

Youth

- 1 Toddler Time: 36
- 12 Story Times: 406
- 1 Tween Book & Movie: 8
- 2 After-School Crafts: 66
- 3 Charter School: 124
- 1 Family Reading Program: 17
- 1 Library Lovers Family Program: 72
- 2 GBC Outreach Story Times: 124

Adult

- Library Book Club: 4

Total for February: 24 programs/ 857 participants -/-

Volunteer Hours: 1.5

AWE Early Literacy Usage (3 computers):

- 230 sessions +

AWE AfterSchool Edge Usage (2 tablets):

- 52 sessions +

Adult

Visits- 13,521 + (power out 2/10 wiped count)

Circulation- 15,126 +

Meeting Room- 20/182 +/-

Quiet Room- 7/8 +/-

Internet Sessions – 911 -

Branch Statistics for February

Branch	Total Attendance	Total Circulation	Internet Use
Austin	46	278	3
Battle Mountain	557	780	89
Carlin	246	291	27
Crescent Valley	93	86	20
Eureka	193	342	78
Jackpot	107	1279	58
Wells	267	612	21
West Wendover	416	741	181
Bookmobile	576	1339	n/a
Books Express	4	81	n/a
Extension	0	0	n/a
Tuscarora	10	14	n/a

2515 +	5843 +	477 -
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Staff

- We have hired a new youth services assistant. She started last week and has been doing very well.
- The County began their classification and compensation study today but may need to delay it depending on current events.
- Discussion, review, and possible action on updating the evaluation procedures and/or forms to be used in the evaluation of the Library Director. The Board discussed focusing the review process on specific interactions with the Director and changing the scoring to a “satisfied/unsatisfied” system.

This item has been tabled.

Facilities

- The lights at the front of the building are not turning off right now. The county was able to fix it once, but we are waiting to hear on the next step.
- Discussion and possible action on closing the Elko County Library for the entire day on Saturday, May 2, 2020 in preparation for the Friends of the Elko County Library’s annual Just Dessert fundraiser that evening. The Friends of the Library cancelled the Just Desserts fundraiser at their meeting this afternoon due to the current pandemic concerns.

Gurr motioned to not take action on this item as Just Desserts has been canceled with a second by Nickel. Unanimous, Walsh voted aye. Motion carried.

Programming

- We are gearing up for our Summer Reading Program this year. The theme is Imagine Your Story, so we already have some fun staff planned. We are also happy and grateful this year that Nevada Gold Mines has decided to sponsor the program. Without their generosity, this is not a program we would be able to offer. We have ordered some of the prizes and camp/craft supplies and have placed our order for the t-shirts. Nevada Gold Mines did provide us with a community grant of \$5,000. The State Library has also purchased a Statewide database called Beanstack that will allow for online participation.

Services

- Nothing to report at this time (see other matters of interest).

Budget

- Review and discussion of the Eureka County contract budget for Fiscal Year 2020/2021.
- Review, discussion, and possible approval of the recommended Lander County contract budget for Fiscal Year 2020/2021, including allowing the Library Director to add a line item for internet, to be determined by the Lander County Commissioner's upcoming decision.

Gurr motioned to table this item until Lander County makes a decision regarding e-rate with a second by Nickel. Unanimous, Walsh voted aye. Motion carried.

- Report and discussion of the Jackpot budget for Fiscal Year 2020/2021; Report and discussion of the recommended Elko County Law Library budget for Fiscal Year 2020/2021; Report and discussion of the recommended Elko County Library budget for Fiscal Year 2020/2021.

Nothing to report at this time.

Other Matters of Interest

- Discussion of Coronavirus situation and possible impacts on library system. Antonucci let the Board know that library loans outside of our system are not being filled at this time. We have also canceled all in person programming and events and have begun limiting the number of computers available to encourage social distancing. As the library does not have a policy in place for emergencies, Antonucci indicated that she would work with Walsh and the County on making the best decisions for the library during the current situation. The Board discussed creating an emergency policy in the future when time allows.

Trustee Business

- The Friends have delayed their scholarship Deadline until May 1st.
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**Trustee
Business**

Orr let the Board know that he plans to be gone in April.

**Public
Comment**

There was no public comment.

**Adjourn
ment**

The meeting was adjourned at 5:38 p.m. The next regular meeting is scheduled for Tuesday, April 21, 2020 immediately after the Law Library Board.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD