

# Minutes of the Elko County Library Board

## August 21, 2012

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**Date, Time, and Place** The meeting was called to order on Monday, August 21 at 4:03pm in the meeting room of the Elko County Library with vice president Lynne Volpi presiding.

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**Attendance** Russ Orr, Lora Minter, Lynne Volpi, and Lane Diedrichsen were present. President Wendy McClure-Porter and Commissioner Jeff Williams were unable to attend. Library Director Jeanette M. Hammons was present. Audience: Assistant Library Director Laura Oki.

**Public Comment** There was no public comment.

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**Minutes** **Minter motioned to approve the July 30, 2012 minutes with a second by Orr. Unanimous, Volpi voted aye. Motion carried.**

**Claims** **Minter motioned to approve the 8/7 and 8/21/12 claims. Second by Diedrichsen. Unanimous, Volpi voted aye. Motion carried.**

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4:05-Laura Oki entered the meeting at this time.

### Operating Report

Hammons reported:

- **Programming**
  - ✓ SRP (Summer Reading Program)
    - Final Picnic had approximately 275 participants
  - ✓ Gaming
    - 4 sessions with 27 participants; last session scheduled for Wednesday, August 22, 2012. Once school starts, days and times for Gaming will need to be re-evaluated.
- **Staff**
  - ✓ Bookmobile Clerk: With the resignation of this individual, the County's new Rehire Policy went into effect for the library. The new policy does not allow filling vacant positions for 90 days. The appeal process consists of the Department Head submitting a formal letter requesting reconsidering the 90 days and any and all supporting documentation. Hammons met with the Budget Committee on Tuesday, July 31 to appeal the Rehire Policy. Attached is the formal request to the Budget Committee and the decision made. Other comments were made by the Chair of the Budget Committee. Hammons was directed to contact

Commissioner Williams and bring him up to date on the additional comments made during the Budget Committee meeting. She will keep the Board informed on this communication.

- ✓ Jennifer Reece, a former substitute, has been placed in the Bookmobile Clerk's position at 19 hours a week.

- **Facility**

- ✓ The Carlin Branch facility is almost completed. Staff stopped by last Wednesday and was pleasantly surprised to see the floor and ceiling were done. We are still waiting for a final date so we can schedule the moving of furniture, shelving, and books.
- ✓ Building and Grounds has been working in the Children's Department to close up the wall after they fixed the leak.
- ✓ Eureka has had some issues just today: Air conditioner and heating not working in the Children's area and the one in the Adult area will be going soon; flooding of the Children's area due to the lawn maintenance crew but no books were damaged.

- **Services**

- ✓ The next free webinar provided by Learning Express through their Express Job & Career Accelerator is scheduled for August 29 from 11 am-12 pm. The topic is "Overqualified and Experienced Job Seekers".

- **Friends of the Library**

- ✓ The Friends held their annual golf fundraiser on August 4th. They raised \$640!

- **Grants**

- ✓ Microfilm Access-ST ViewScan System-demonstration by Patrick Dunn, Reference Librarian.
- ✓ Tri-County Needs Assessment-We hopefully have received the final version of the document that goes to the State Library. Laura and Jeanette will be reviewing it tomorrow.
- ✓ LSTA 2013 grants-The Children's Librarian and Reference Librarian are putting together grant proposals for this next cycle.

- **CLAN**

- ✓ Discussion on the next CLAN meeting, which is the Planning Meeting  
Possible schedules:
  1. Thursday and Friday in Elko ½ day each
  2. Thursday in Elko – full day (8 – 4)
  3. Thursday in Winnemucca – full day (8-4)
  4. Thursday in Carson and Elko (designated public meeting places) and Go to Meeting
- ✓ Agenda
  1. Goals and objective updates
  2. LSTA Grant proposals

3. Regular business

- **Other Matters of Interest**

- ✓ NLA Conference-October 4-5, Las Vegas
- ✓ Jeanette and Laura will be flying down
- ✓ NLA Board Meeting-October 3
- ✓ Director's Meeting-October 3

**Trustee  
Business**            None

**Public  
Comment**            There was no public comment.

**Adjournment**        The meeting was adjourned at 4:38 pm. The next meeting is scheduled for  
September 18, 2012 at 4:00 pm.

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**DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD**