

Minutes of the Elko County Library Board

November 17 2015

**Date, Time,
and Place**

The meeting was called to order on Tuesday, November 17, 2015 at 4:11pm in the meeting room of the Elko County Library with Lane Diedrichsen presiding.

Attendance

Laura Oki, Russ Orr, Lynne Volpi, Lane Diedrichsen, and Wendy McClure-Porter were present. Commissioner Eklund was unable to attend. Library Director Jeanette M. Hammons was present. Audience: Kassie Antonucci.

**Public
Comment**

None

Minutes

Oki motioned to approve the October 20, 2015 minutes with a second by Orr. Wendy McClure-Porter abstained. Unanimous, motion carried.

Claims

Volpi motioned to approve the claims from 10/26/15 and 11/09/15 with a second by Orr. Unanimous, Diedrichsen voted aye. Motion carried.

**Operating
Report**

**Programming
October**

Youth

Library Programs:

1 Toddler Time: 12

--13 Story Times: 811 (includes Halloween Carnival: 281)

--1 Teen Book Club: 5

--2 ACT Prep Club: 7

--1 Tween Book & Movie: 9

--5 Game Time Thursdays: 4 patrons / 4 checkouts

Outreach Programs:

--2 Outreach: 247

Charter School—4 visits: 237

Family Reading Program: 10

Total for October: 25 programs/1,095 participants

Volunteer Hours: 19

AWE Early Literacy Usage (4 computers):

--531 sessions

AWE AfterSchool Edge Usage (2 tablets):

--44 sessions (low number due to battery issues)

Adult

Visitors-17,777

Circulation-14,324

Meeting Room-8/704

Internet Sessions-1,515

Branch Statistics for October

| Branch | Total Attendance | Total Circulation | Internet Use |
|-----------------|------------------|-------------------|--------------|
| Austin | 65 | 91 | 13 |
| Battle Mountain | 763 | 1197 | 115 |
| Carlin | 268 | 157 | 75 |
| Crescent Valley | 43 | 117 | 22 |
| Eureka | 274 | 193 | 110 |
| Jackpot | 571 | 1173 | 405 |
| Wells | 430 | 938 | 146 |
| West Wendover | 506 | 848 | 235 |
| Bookmobile | 825 | 2086 | n/a |
| Books Express | n/a | 91 | n/a |
| Extension | n/a | 31 | n/a |
| Tuscarora | 35 | 36 | n/a |
| | 3780 | 6958 | 1121 |

Staff

- The breakfast for Mildred Hart has been cancelled at this time.
- Annette Robinson has been offered the position of Circulation Supervisor and has accepted the offer. She will start Monday, November 30 and will do 3 weeks of training in a part time status. She will be full time starting Monday, December 28.
- LaDonna Gunn, Youth Services Librarian, has tendered her resignation. Her last day will be December 4. Permission has been received from the County to fill the position and the posting has been sent out.

Facilities

- **Oki motioned to close all library facilities at noon on Thursday, December 24, 2015 and Thursday, December 31, 2015 with a second by Orr. Unanimous, Diedrichsen voted aye. Motion passed.**

Services

- **Discussion and consideration of approving the Digital Display policy for the Digital Information Boards purchased through an LSTA grant.** This was tabled until next month.

Other Matters of Interest.

- Wells Fargo Savings Account has been opened. Thanks to Russ and Lane for taking the time out of their day to make this happen.
 - The White Table display is up for all. This display represents all the military who won't ever come home.
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- The bulletin board across from the Circulation Desk is the staff's way of honoring family members who have served.
 - Save the date of Saturday, January 16, 2016 for the Adult Spelling Bee hosted by the Library's Book Club.
 - Food for Fines will run from November 1 thru December 31. We are partnering with the new Salvation Army office this year.
 - Today, at 6:30, we have Young Adult author C.E. Kaczmarek conducting a book signing and selling her newest book "Between Two Worlds".
 - The 17th Annual Family Gingerbread House Contest is upon us! Submissions will be accepted from 11/30 and December 12. Voting by the public will take place from 12/14 thru 12/17. The winners will be announced 12/18.
 - The Sugar Plum Tree will be available with tags on Monday, November 23. The Library is working with Elko County Social Services, Green Acres/Cimarron West, Highland Estates, and NYTC.
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**Trustee
Business**

Updates from Board Members

- The Board had a card for Mildred. Jeanette is to give it to Mildred whenever they do the breakfast.

Other Matters of Interest

**Public
Comment
Adjournment**

There was no public comment.

The meeting was adjourned at 4:41 pm. The next meeting is scheduled for December 15, 2015 immediately after the Law Library Board meeting.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD